

Economic Development Subcommittee Meeting Minutes
September 21, 2022

EDC Members: Councilor Melanie Hamblen, Chair; Councilor Cobi Frongillo, Vice Chair; Councilor Patrick Sheridan; Councilor Glenn Jones

Other Members of Steering Committee: Bruce Hunchard, Zoning Board Chair (Zoom); Greg Rondeau, Planning Board Chair, Beth Wierling, Planning Board Clerk

Town Staff: Jamie Hellen, Town Administrator (Zoom); Alecia Alleyne, Assistant to the Town Administrator; Brian Taberner, Director of Planning and Community Development

Chair Hamblen called the meeting to order at 6:02 p.m., read announcements and stated this is a Steering Committee meeting.

Agenda:

1. **Discussion: “Franklin For All” MAPC Study Conclusion & Committee Recommendations**
 - a. **Staff Memo Implementation Timeline**
 - b. [Franklin For All Executive Summary and Final Report](#)
 - c. [Franklin - DHCD Approved Housing Production Plan](#)
- Town Administrator Jamie Hellen (TA Hellen) stated that at this meeting the Committee would be providing an update and discussing a timeline regarding the MAPC study recommendations that were prioritized by the Committee at the previous EDC meeting in August, as well as discussing a timeline for some projects that are included in Town Council goals. TA Hellen gave a brief overview of the first two memos in the agenda packet:
 - September 16th dated memo with a proposed timeline for projects/events
 - September 14th dated memo from Brian Taberner outlining in detail some of the framework for each issue that was part of the Franklin For All (FFA) project
 - Mr. Taberner summarized the content of this memo, speaking specifically on 40R zoning, inclusionary zoning, housing density in the downtown, accessory dwelling units and shared parking in the downtown. There was further discussion between Mr. Taberner, TA Hellen, and the Committee.
2. **Downtown Parking Lot Proposal**
 - a. **Downtown Parking Lot Town Administrator Memo**
 - b. **Downtown Parking District Maps Current vs. Proposed**
 - c. **Traffic Fines Bylaw materials**
 - d. **Downtown Parking Bylaw Parking Rates Proposal**
- TA Hellen gave an overview of the third memo in the packet, dated September 16th, regarding a proposed revised downtown parking district map and other parking related matters. He walked through the proposed map revisions *[attached]*. TA Hellen also discussed proposed changes to bylaws relating to traffic fines and downtown parking rates, and information surrounding proposed parking kiosks. Multiple residents and/or business owners voiced their opinions on these proposed parking related changes. There was further discussion between the Committee and TA Hellen.
- **Councilor Jones made a motion to amend the proposed parking district map to increase the proposed 1-hr parking to 2-hr parking. Councilor Frongillo seconded the motion. Motion to amend passed 4-0.**
- **Councilor Frongillo made a motion to amend the proposed Bylaw Amendment 22-879, to increase the “All Night Parking, When Restricted” fine from \$25 to \$50. Councilor Jones seconded the motion. Motion to amend Bylaw Resolution 22-879 passed 3-1 (Hamblen-Yes, Frongillo-Yes, Sheridan-Yes, Jones-No).**
- Councilor Frongillo stated he would like to vote to empower the Town Administrator to establish parking hours, rates and times. There was further discussion and it was decided that this would get taken up at a future meeting.
- **Councilor Sheridan made a motion to add Resident Only Overnight language to signs on West St., East St., Nason St., & Church St. There was further discussion between TA Hellen and the Committee. Motion was not seconded.**
- **Chair Hamblen stated she would take a motion to approve the two bylaw amendments as amended. Council Jones seconded the motion. Motion to approve the bylaw amendments as amended was approved 4-0.**
- **Chair Hamblen stated she would take a motion to accept the changes in the fee schedule, section K. Motion was moved by Councilor Frongillo. Motion was approved 3-1 (Hamblen-Yes, Frongillo-Yes, Sheridan-Yes, Jones-No).**

Chair Hamblen adjourned the meeting at 8:13pm.

DOWNTOWN PARKING DISTRICT

Parking Zones On Public Ways*

- Merchant Permit 6am-2pm, M-F
- 2 HR 6am-10am, M-F
- 2 HR 8am-2pm, M-F
- No Parking

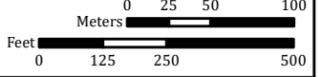
 Handicapped Parking

 Loading Zone

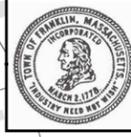
 Downtown Parking District

 Building

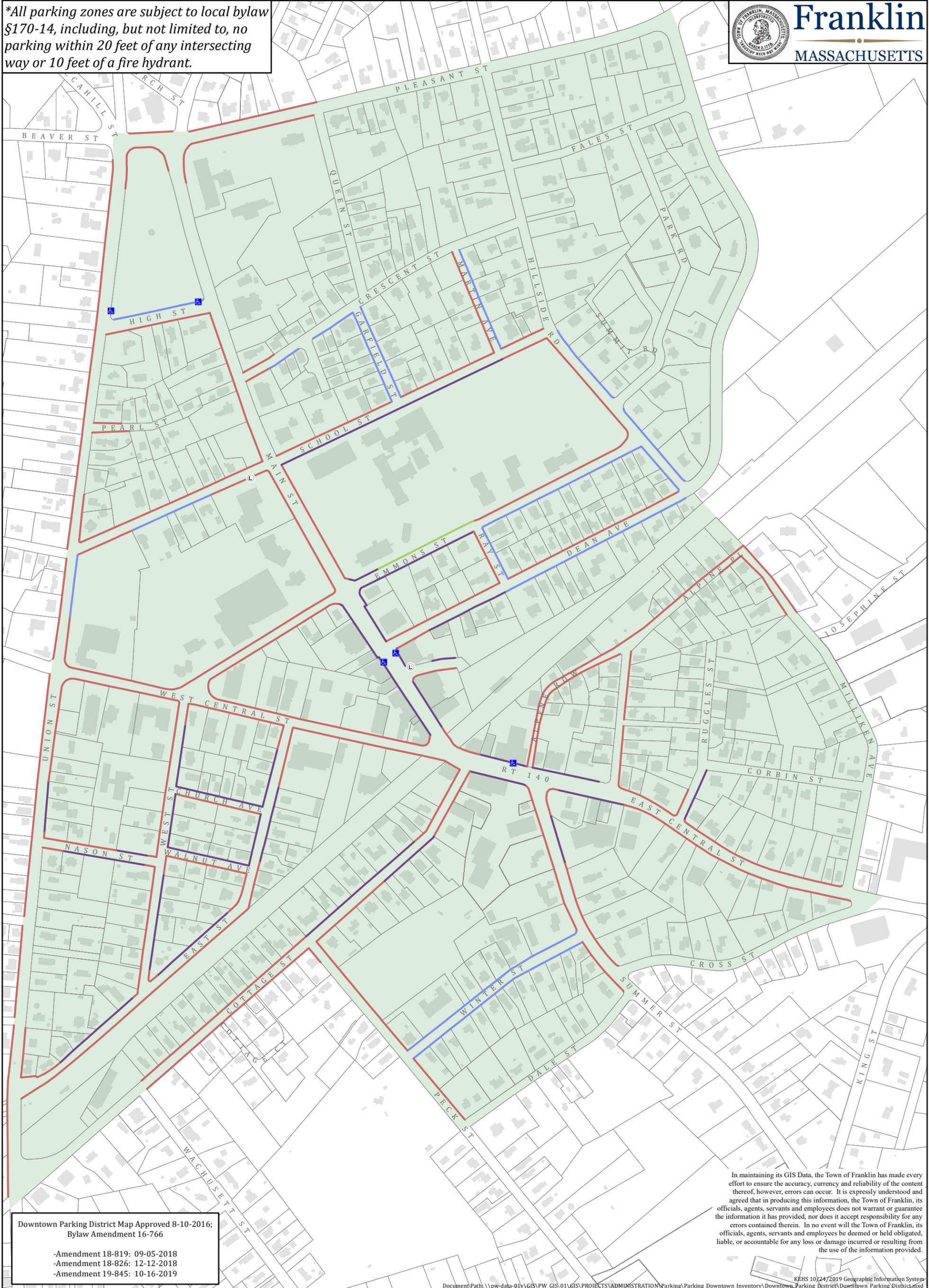
 Parcel



**All parking zones are subject to local bylaw §170-14, including, but not limited to, no parking within 20 feet of any intersecting way or 10 feet of a fire hydrant.*



Franklin
MASSACHUSETTS



Downtown Parking District Map Approved 8-10-2016;
Bylaw Amendment 16-766

- Amendment 18-819: 09-05-2018
- Amendment 18-826: 12-12-2018
- Amendment 19-845: 10-16-2019

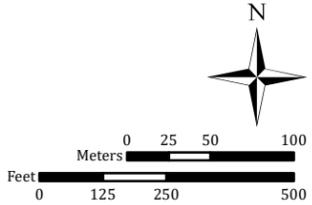
In maintaining its GIS Data, the Town of Franklin has made every effort to ensure the accuracy, currency and reliability of the content thereof, however, errors can occur. It is expressly understood and agreed that in producing this information, the Town of Franklin, its officials, agents, servants and employees does not warrant or guarantee the information it has provided, nor does it accept responsibility for any errors contained therein. In no event will the Town of Franklin, its officials, agents, servants and employees be deemed or held obligated, liable, or accountable for any loss or damage incurred or resulting from the use of the information provided.

DOWNTOWN PARKING DISTRICT

Proposed Parking

- 2 HR 8am-2pm, M-F
- 1 HR Parking 6am-6pm, M-Sat No Overnight
- No Parking

- Downtown Parking District
- Building
- Parcel



**All parking zones are subject to local bylaw §170-14, including, but not limited to, no parking within 20 feet of any intersecting way or 10 feet of a fire hydrant.*



Franklin
MASSACHUSETTS
Map created July 13th, 2016
Revised July 31st, 2018
Further Revised November 14th, 2018

Adopted by Town Council
August 10th, 2016
Bylaw Amendment §16-766

Prepared by the Town of Franklin
Engineering Department - GIS

Davis Thayer Building Parking Lot
51 Spaces
No Overnight Parking: midnight - 6am

Library Parking Lot:
No Overnight Parking: midnight - 6 am

Depot St Parking Lot:
68 Spaces
No Overnight Parking: midnight - 6am

Ferrara Parking Lot:
21 Spaces
No Overnight Parking: midnight - 6am

Downtown Parking District Map Approved 8-10-2016;
Bylaw Amendment 16-766
-Amendment 18-819: 09-05-2018
-Amendment 18-826: 12-12-2018

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